

Waseda University Global COE Program
"Global Institute for Asian Regional Integration"
Fellowship (Research Assistant) Application Guidelines
for 2008 Autumn Semester

1. Qualifications

- Applicants are required to be young researchers with no occupational experience who are currently attending a doctoral course or have completed studying at the Waseda University graduate school. (Former assistants at Waseda University are also eligible.)
- There are no age or nationality restrictions.
- A good command of Japanese is essential. Fluency in English is preferred.
- Applicants must be conducting research related to the Asian regional integration. (This condition is essential.)
- Applicants are expected to submit their PhD theses by the end of fiscal year 2011.

2. Job Responsibilities

- Successful applicants shall belong to one of the Asian Regional Integration research projects (5 areas, 16 teams detailed in this website) and must engage in research activities under the guidance of the project promoter.
- Successful applicants shall lead the entire Global COE programs including international workshops, symposia, and other activities.
*Successful applicants may be asked to attend various meetings, conferences or conventions as observers in order to better understand the "Global Institute for Asian Regional Integration". The details of their roles will be explained at the orientation session.

3. Number of Applicants to Be Employed: maximum 5

4. Employment Conditions

7 hours per day, 2 days per week. 2,000 yen shall be paid per hour, resulting in an approximate monthly salary of 100,000 yen.

5. Office Location

Fellows will work at the "Global Institute for Asian Regional Integration" Global COE Program at the Graduate School of Asia-Pacific Studies, Waseda University, 1-21-1, Nishi-Waseda, Shinjuku-ku, Tokyo.

6. Expected Starting Date of Employment : October 1, 2008.

7. Assigned Period: October 1, 2008 through March 31, 2009

Fellows who achieve sufficient results during the current fiscal year may have their contracts renewed for the next FY and thereafter.

8. Application Documents (*Please fill in the form found on this website, and submit it by e-mail.)

- Personal Information (Curriculum Vitae), tailored to the RA application for the Waseda University “Global Institute for Asian Regional Integration” Global COE Program
*Please select the project you want to join and write it in the designated blank.
* In case you cannot find one, please write your own research theme. The theme, however, must fit in the subject "Cooperation and Integration in Asia".
- List of Research Achievements
*If an applicant were a fellow in fiscal year 2007, their achievements as such must be included.
- Detail the progress of your PhD thesis
- Statement of Your Purpose to Join Global COE Program (Within One Free Format A4 Paper)
*Please write it freely. For example, explaining how you want to develop your research in Global COE Program is welcome.

9. Selection Procedure

1st Stage: Screening on the basis of application materials

2nd Stage: Interview will be conducted in the morning of ~~Sunday~~ **Wednesday**, September 24th 2008. (All travel and accommodation expenses shall be carried by applicants themselves.)

Interview time will be informed to applicants, who will be shortlisted, by September 22nd 2008.

10. Applications Should Be Sent to:

Office of the Waseda University “Global Institute for Asian Regional Integration”
Global COE Program

E-mail: affairs@waseda-giari.jp

11. Application Deadline

All the required documents are to be submitted by 12:00 noon on Friday, September 19th, 2008. Late applications shall not be considered.