

Waseda University Global COE Program
"Global Institute for Asian Regional Integration"
Fellowship (Research Assistant) Application Guidelines
for 2009 Spring Semester

1. Qualifications

- Applicants are required to be junior researchers with no occupational experience who are currently attending a doctoral course or have completed studying at the Waseda University graduate school. (Former assistants at Waseda University are also eligible.)
 - There are no age or nationality restrictions.
 - Applicants must be conducting research related to Asian regional integration. (This condition is essential.)
- *Japanese Government Scholarship Students are not eligible to apply for this program.

2. Job Responsibilities

- Successful applicants shall belong to one of the Asian Regional Integration research projects (detailed on this website) and engage in research activities under the guidance of the project promoter.
 - Successful applicants shall participate in Global COE programs including international workshops, symposia, and other activities.
- *Successful applicants may be asked to attend various meetings, conferences or conventions as observers in order to better understand the "Global Institute for Asian Regional Integration". The details of their roles will be explained at the orientation session.

3. Number of Applicants to Be Employed: maximum 3

4. Employment Conditions

6 hours per day, 3 days per week. 2,000 yen shall be paid per hour, resulting in an approximate monthly salary of 150,000 yen.

5. Office Location

Fellows will work at the "Global Institute for Asian Regional Integration" Global COE Program at the Graduate School of Asia-Pacific Studies, Waseda University, 1-21-1, Nishi-Waseda, Shinjuku-ku, Tokyo.

6. Expected Starting Date of Employment: May 1, 2009.

7. Assigned Period: May 1, 2009 through March 31, 2010

Fellows who achieve sufficient results during the current fiscal year may have their contracts renewed for the next FY and thereafter.

8. Application Documents (*Please fill in the form found on this website, and submit it by e-mail.)

- Personal Information (Curriculum Vitae), tailored to the RA application for the Waseda University “Global Institute for Asian Regional Integration” Global COE Program
*Please select the project you want to join and write it in the designated blank.
* In case you cannot find one, please write your own research theme. The theme, however, must fit the subject "Cooperation and Integration in Asia".
- List of Research Achievements
*If an applicant was a fellow in fiscal year 2008, their achievements as such must be included.
- Detail the progress of your PhD thesis
- Statement of Your Purpose to Join Global COE Program (free format in one A4-size page)
*Please write it freely. For example, explaining how you want to develop your research within Global COE Program is welcome.

9. Selection Procedure

1st Stage: Screening on the basis of application materials

2nd Stage: Interview will be conducted in the afternoon of Thursday, April 16th 2009.

(All travel and accommodation expenses are the responsibility of the applicants themselves.)

Applicants who pass the 1st stage will be notified of the date and time of their interviews by April 15th 2009.

10. Applications Should Be Sent to:

Office of the Waseda University “Global Institute for Asian Regional Integration”
Global COE Program

E-mail: affairs@waseda-giari.jp

11. Application Deadline

All required documents are to be submitted by 12:00 noon on Monday, April 13th, 2009.
Late applications will not be considered.